

**APPROVED BY**

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**Information Security and Confidentiality Rules for the Electronic Auction  
Platform**

**Version 1.0**

**1. General Provisions**

1.1. These Rules define measures to ensure security and confidentiality of user data on the electronic auction platform <https://dmas.kz> (hereinafter - the “Platform”).

1.2. All users shall comply with these Rules and take measures to protect their personal information in compliance with personal data legislation.

**2. Protection of User Data**

2.1. When using the resources of the Platform, users shall use strong passwords consisting of at least 8 characters, including letters, numbers and special characters.

2.2. Users are recommended to change passwords regularly, not store them in open form and not transfer them to third parties.

2.3. Access to the Account shall be carried out only from devices and networks the security of which the user trusts.

**3. Collection and Processing of Information**

3.1. The Platform shall collect only the information necessary for provision of services (for example, name, email address, payment details) in accordance with the current legislation of the Republic of Kazakhstan on personal data protection.

3.2. All data shall be stored on protected resources with restricted access located directly within the territory of the Republic of Kazakhstan.

**4. Storage and Transfer of Data**

4.1. We use encryption for transfer of data between the user and our Platform (SSL).

4.2. Personal data of users shall be stored on servers with restricted access and protected by physical and logical security measures.

## **5. Access to Information**

5. 1. Only authorized employees who have completed training on security and confidentiality issues shall have access to personal data of users.

5. 2. All employees shall be obligated to maintain confidentiality when working with information.

## **6. Transfer of Data to Third Parties**

6.1. Personal data of users shall not be transferred to third parties without their consent, except in cases provided for by applicable legislation.

6. 2. We may share only anonymous statistical information with partners and advertisers.

## **7. Rights of Users**

7.1. Users shall have the right to request access to their personal data and demand correction or deletion thereof.

7.2. For the purpose of exercising their rights, users may contact the support service at [info@1cb.kz](mailto:info@1cb.kz).

## **8. Amendments to the Rules**

8. 1. We reserve the right to introduce amendments to these Rules. Users shall be notified of all amendments.

## **9. Contact Information**

9. 1. If you have any questions regarding these Rules, please contact us at [info@1cb.kz](mailto:info@1cb.kz).